



Bay County Sheriff's Office Fee Schedule

Public Records Requests & Background Checks



Traffic Crash Reports	Free
Background Checks	\$3.00 each
One-Sided Paper Copies	\$.15 per page (after the first 10 pages)
Double-Sided Paper Copies	\$.20 per page (after the first 10 pages)
Certified Paper Copies	\$1.00 per page
CD or DVD Disk	\$1.50 each
Blu-Ray Disk	\$3.00 each
USB/Flash Drive	\$12.00 each
Fingerprinting Charge	\$10.00 each

LARGE VOLUME REQUESTS & PAYMENT

Large Volume Requests – Any records request (regardless of format) which requires processing of over 10 pages and/or 15 minutes to compile, review and redact the records, will be charged a paper cost and/or an hourly rate for the work.

An estimate of cost prior to any duplication and/or release of records will be provided to the requester in advance.

Payment will be collected in the form of cash (specifically paper money only), check, or money order and must be received prior to any work being performed for the request.

Credit card payments will only be accepted for on-line requests through our public records portal (GovTransfer), which can be accessed through bayso.org, under the Public Records section.

All requests fulfilled for personal pick up must be picked up within 30 days from notification that the request is ready.

Any request for records to be mailed will have an additional charge of shipping, which will be an estimate.

******WE WILL BEGIN COLLECTING FEES BEGINNING TUESDAY, AUGUST 1ST, 2023******